

<b>Course Title:</b>	<b>Family History</b>						
<b>Course Description</b>	During this course learners will receive a basic introduction to family history research using the Internet and then study, in slightly more depth, key web sites. The final session will look at resources such as archives and extending family history into local history.						
<b>Learning goals</b>	By the end of this course you should be able to:						
	<ul style="list-style-type: none"> <li>• Carry out all activities with regard to the safety of yourself and others.</li> <li>• find and use Birth, Marriage and Death indexes</li> <li>• use Online Census effectively</li> <li>• use a variety of web resources</li> <li>• log onto and explore National Archives site</li> <li>• search online parish registers</li> <li>• locate information using wills and local directories</li> <li>• discuss the advantages/disadvantages of subscription sites</li> <li>• identifying the most appropriate archive for the task</li> <li>• use basic web searching to locate information</li> </ul>						
<b>Is this course suitable for you?</b>	The course is suitable for adults who have completed a Computers From Scratch course and/or who have experience in basic computer use and the Internet.						
<b>Assessment/Feedback</b>	Learners will receive continual feedback and informal assessment from the teacher and will be encouraged to monitor their progress using an Individual Learning Plan.						
<b>What should you bring with you to the first session?</b>	Notebook and pen (handouts are provided but learners will be encouraged to make their own notes). If your course is held at a library please bring your library card with you. If you do not belong to the library we recommend that you join before your first lesson as this will save considerable time. Library membership is free.						
<b>Additional costs</b>	None						
<b>What next?</b>	<b>Subject Specific Courses:</b>	<b>General:</b>					
	<ul style="list-style-type: none"> <li>• Any 'Stepping Up To' course</li> </ul>	Please see our brochure, visit our website ( <a href="http://www.lutonacl.ac.uk">www.lutonacl.ac.uk</a> ) or call us for further details (01582 490033).					
	<p>Luton Adult Community Learning also provides free impartial workshops on learning and work opportunities, these include:</p> <table border="0"> <tr> <td>○ Job search</td> <td>○ Completing application forms</td> </tr> <tr> <td>○ Interview techniques</td> <td>○ Skills check</td> </tr> <tr> <td>○ CV writing</td> <td></td> </tr> </table> <p>If you require more in depth help and support, please contact us and we will arrange a meeting with either a manager, teacher or learner</p>		○ Job search	○ Completing application forms	○ Interview techniques	○ Skills check	○ CV writing
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<b>Help Us to Help You</b>	<p>The service is committed to ensuring that all learners whatever their needs have the best possible chance to enrol, progress, complete and achieve their course goals. Funding may be available to support the following: Examination fees; Travel costs; Books &amp; Equipment; Registration Fees; Childcare; Hardship costs; Additional course costs; Learners with a learning difficulty or disability; Learners with skills for life needs.</p> <p>For further details contact us on 01582 490033.</p>						