


Course Title:	Preparing to Teach in the Lifelong Learning Sector: City & Guilds 7303	
Course Description	PTLLS is the first part of the new teaching qualifications framework that will lead to the professional status of either Associate or Qualified Teacher Learning and Skills .	
Learning goals	 <p>By the end of this course you should be able to:</p> <ul style="list-style-type: none"> • Explain the role of the teacher and relevant legislative requirements • Identify teaching and learning approaches • Plan and prepare teaching and training • Deliver inclusive sessions which motivate learners • Use different assessment methods and understand the need for record keeping • Reflect on your professional practice 	
Is this course suitable for you?	<ul style="list-style-type: none"> • This course is intended primarily for newly appointed or intending full/part-time teachers or trainers in post compulsory education. It will also be of value to people who have a training role in industry and the voluntary sectors. • In addition to being the first step on the professional ladder, the PTLLS course is a training opportunity for anyone wanting to find out more about the skills and competences needed in the work of teaching and learning. The course covers a wide range of issues in education and introduces a large number of methods and approaches required in classroom practice. • The course assumes that your level of knowledge or expertise or experience in your subject area is of a sufficient standard to allow you to teach adults. We help you develop your teaching skills. We do not teach you what to teach. 	
Assessment/Feedback	Learners will receive continual feedback and informal assessment from the teacher and will be encouraged to monitor their progress using an Individual Learning Plan.	
What should you bring with you to the first session?	<ul style="list-style-type: none"> • The <i>Good and Bad Learning Experiences</i> exercise from the Pre-Course Interview • Notebook and pen. Handouts are provided but learners are expected to make their own notes. 	
Additional costs	<ul style="list-style-type: none"> • None except for resources you may use in your own microteaching session. 	
What next?	Subject Specific Courses:	General:
	<ul style="list-style-type: none"> • Certificate in Teaching in the Lifelong Learning Sector Or • Diploma in Teaching in the Lifelong Learning Sector Or • Certificate in Education 	Please see our brochure , visit our website (www.luton.ac.uk) or call us for further details (01582 490033).
Help Us to Help You	LACL offer free group workshops on CV writing, job search and interview techniques held by our trained <i>nextstep</i> advisor. Please contact us to book your free place.	
	<p>The service is committed to ensuring that all learners whatever their needs have the best possible chance to enrol, progress, complete and achieve their course goals. Funding may be available to support the following: Examination fees; Travel costs; Books & Equipment; Registration Fees; Childcare; Hardship costs; Additional course costs; Learners with a learning difficulty or disability; Learners with skills for life needs.</p> <p>For further details contact us on 01582 490033.</p>	